

Homicide and Other Violent Crime Coordinator

The Homicide and Other Violent Crime Coordinator (Violent Crime Coordinator) is a full-time salaried position. Responsibility of this position includes providing direct service and advocacy to victims/survivors of homicide (those who lost a loved one) and other violent crimes. The Violent Crime Coordinator will establish relationships with appropriate community individuals and organizations to identify and address unmet needs in human services, mental health, housing, and financial arenas.

This position participates in an on-call response and crisis-line system for victims/survivors during day, evening and weekends.

This position offices in Ames, though work takes place across the service area including Boone, Story and Marshall Counties. The Violent Crime Coordinator is responsible for the following:

Client-Centered Advocacy

Provide systems advocacy to reduce barriers and promote survivor connection to essential services.
Provide advocacy and support in criminal justice system navigation.
Share responsibilities of answering and responding to crisis line calls and requests for service through on-call system.
Perform crisis advocacy and intervention to assist a victim/survivor in attaining emotional and physical safety. This can include individual and/or group counseling to victims/survivors.
Assess client needs and work with clients on goals and objectives.
Facilitate opportunities that support client healing, grief and connection building.
Provide advocacy and support to family members of the victim/survivor when impacted by the abuse, including all forms of advocacy listed above.

Outreach and Educational Responsibilities

Attend and participate in community councils, coalitions, and meetings as assigned.
Design, plan, and implement activities for Victims' Rights Week and other appropriate community awareness months.
Network and collaborate with local, regional and statewide victim service providers.
Maintain a professional and positive attitude in all interactions while representing ACCESS.

Program and Administrative Responsibilities

Assist in providing vision for violent crime services in collaboration with supervisor and executive director.
Complete administrative duties including maintaining client files and data entry.
Assist in the development of program goals, reporting, and grant narrative building.
Other duties as assigned.

Expectations of Continued Learning

Attend relevant conferences.
Remain current on victim services research, funding expectations, and resources available to clients. This includes remaining certified once certification is complete.
Enhance or maintain a high understanding of special populations as applies to service provision, including but not limited to youth victims, rural victims, immigrant/international victims, elder victims, male victims, LGBTQ victims, and various other populations.
Remain informed on legislative issues. Keep current on changes in the Iowa Code.
Gather and review program statistics as needed for grant proposals and program review.

Qualifications

The ideal candidate will have a proven ability to navigate evolving social climates while providing client centered care. They will be committed to completing tasks in a fast-paced environment and able to support diverse clientele while maintaining an understanding of available resources. ACCESS staff should be empathetic, inclusive and non-judgmental. Service provision should focus on the self-determination and empowerment of the victim/survivor. This position provides an opportunity to engage with community members, victim service agencies, coalitions, as well as state and local systems. We are seeking candidates who excel in:

- Client centered care
- Self-starter and able to work independently
- Relationship-building with diverse populations
- Managing multiple projects
- Thinking outside the box and finding creative solutions

Due to the on call duties of this position, candidates must live within an hour of Ames once hired. As part of the hiring process we complete a background check. Not all results are disqualifying and we encourage candidates to discuss potential findings with hiring personnel.

Upon hire, all staff must successfully complete the 32-hour ACCESS victim advocacy training and continued training as needed/requested to maintain Iowa Coalition for Collective Change requirements and to meet the requirements of Chapter 915.20 of the Iowa Code.

Preferred Qualifications Include

Knowledge and experience in supporting trauma survivors.